
Mingo Custom Woods

2380 County Road K
Colby, KS 67701
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JEWELRY-CLOSET™ Cabinet FINISH AND ASSEMBLY INSTRUCTIONS

Tools Required: # 1 Philips Screwdriver
2 Philips Screwdriver
Razor Blade or Utility Knife
Elmer's Glue-All or Carpenters Wood Glue

Items Provided: 1 - # 4 x 1/2" Brass Flat Head Wood Screws
2 - # 6 x 1/2" Brass Round Head Wood Screws
1 - Brass Strike Plate
1 - Magnetic Touch Latch
1 - Ring Pad
(Optional) 1 - Lock With (2) Keys
(Optional) 2 - # 6 x 1/2" Nickel Flat Head Wood Screws (For Locks)

1. Remove tray and hardware package from inside cabinet. (Be sure to leave the protective plastic intact to protect the fabric during the finishing process.)
2. Remove door hinges from the door and cabinet using a #2 Phillips screwdriver and by prying the cap of the hinge up allowing it to be removed.
3. Remove mirror and earring ladder from door by unscrewing the 8 clips that hold it on.
4. Sand lightly to remove any raised grain on the wood.
5. Stain and finish to desired color per manufacturers directions.
6. Cut the protective plastic out using a razor blade or utility knife. (Be careful not to cut through the fabric).
7. Apply a generous amount of carpenters wood glue or Elmer's Glue-All white glue to the back of the ring pad and insert it into the wood frame at the bottom of the earring ladder. Be sure it is centered and straight.
8. (Optional) Install lock by inserting the barrel of the lock into hole in the back of the door with the strike of the lock facing the middle of the door and installing the screws (2- nickel plated # 6 x 1/2" flat head wood screws).
9. Attach the strike plate to the door using the brass # 4 x 1/2" L flat head wood screws.
(# 1 Philips Screwdriver)
10. Reattach the hinge hardware to the door and cabinet using the screws which were removed earlier.
11. Reattach mirror and earring ladder to door using the 6 clips, which were removed earlier. (Clean mirror before inserting back into cabinet.) Use #2 Philips screwdriver
12. Attach the magnetic touch latch to the box using the brass # 6 x 1/2"L round head wood screw and adjust to allow approximately 3/16" gap between the box and the door in the closed position. This will allow the touch latch to work properly.